



# Rangamati Science & Technology University

## Rangamati-4500

Web : [www.rmstu.ac.bd](http://www.rmstu.ac.bd), E-mail: [contact@rmstu.ac.bd](mailto:contact@rmstu.ac.bd)

Ref. No: RMSTU/Establishment/Study Leave-02/2023/471

Date: 10.01.2024

### Office Order

The authority of the Rangamati Science and Technology University (RMSTU) is pleased to grant study leave to **Ms. Refa Akter**, Assistant Professor, Department of Management of this University for 1 (One) Year from 16<sup>th</sup> January, 2024 to 15<sup>th</sup> January, 2025 or the date of commencement of study leave for her completion of M.Phil program under the University of Chittagong, Bangladesh.

#### 2. This permission is granted under the following terms and conditions:

- The period will be treated as study leave and her salary and allowances will be paid as per rules of the University.
- During the period, her salary will be paid in Bangladeshi currency as usual manner.
- Rangamati Science and Technology University and the Government of the People's Republic of Bangladesh shall have no financial liability in this regard.
- She shall return on 15<sup>th</sup> January, 2025 or nearest time of the scheduled date.
- After returning Rangamati, she must submit joining letter to RMSTU immediately on the due date as per usual norms/practice and her residuary allowances will be paid as per University rules.

By Order of the Authority

Mohammad Yusuf  
Registrar

To  
Ms. Refa Akter  
Assistant Professor  
Department of Management  
Rangamati Science and Technology University.

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Date: 10.01.2024

#### Copy to (RMSTU) :

- Director (Accounts), Office of the Finance and Accounts, RMSTU.
- Chairman, Department of Management, RMSTU.
- ✓ Mr. Md. Mynoddin, Assistant Professor, Dept. of CSE (To publish on the website), RMSTU.
- PS to VC (for kind information to Vice-Chancellor), RMSTU.
- PO to Pro-VC (for kind information to Pro-Vice Chancellor), RMSTU.
- Section Officer (Admin), Registrar Office, RMSTU.
- Personal File.

#### Copy to (other offices) :

- Registrar, University of Chittagong, Chittagong, Bangladesh.
- Dr. Md. Sahidur Rahman, Professor, Department of Management, University of Chittagong, Chittagong, Bangladesh.

Anil Jiban Chakma  
Deputy Registrar (Establishment)